



Environmental Excellence
Training and Development Ltd



Highfield Level 3 Award in Delivering Training

Course Overview:

To introduce and develop the principles of training and learning. The Level 3 Award aims to embed an understanding of classroom delivery techniques to individuals who wish to train others. It is valid accredited training for many occupational areas; however, the curriculum may be tailored to reflect the needs of specific occupational areas.

Course Content:

Preparation for Training, Classroom Health & Safety, Training Aims and Objectives, Class/Group Management, Psychology of Learning, Presentation of Self, Course Induction, Training Styles, Codes of Behaviour, Question & Answer Techniques, Demonstrations, Resources, Development of Schemes of Work, Lesson Plans, Registers, Course Evaluation, Checklists, Competence Reviews, and Understanding the Impact of Return on Investment.

Assessment of trainer competence:

- Timed Delivery Plan/Lesson
- Practical Assessment
- Self-evaluation



Qualification: Highfield Level 3 Award in Delivering Training

Assessment Method: Micro-teach

Course Costs: TBA – Fully Funded options available subject to eligibility criteria

Attendance and Timeframe: 2 days - flexible in consultation with learner/employer

Delivery Method: Classroom Groups

Delivery Location: EETD training suite or your nominated site

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Excellence Matters

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